NEWBURGH PARISH COUNCIL
Sandra Jones, Clerk to the Council
10 Priory Close, Burscough, Ormskirk, Lancashire, L40 7UY
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24 September 2026

Dear Councillor
You are hereby summoned to attend the Parish Council Meeting which will be held in the School, Back Lane, Newburgh on Wednesday 30 September 2026, commencing at 7pm.

Yours sincerely

S Jones.

Sandra Jones
Clerk of the Council

AGENDA

1. To receive Apologies.
2. Councillors to declare an interest in subjects for discussion.
3. Approve minutes of the Council Meeting held on 22 July 2026.
4. Adjourn meeting for Issues raised by members of the public (15 minutes total time).

5. Planning.
a) Applications to be considered:

2026/0622/FUL - Removal of condition 4,7 and 8 of planning permission 2024/0020/FUL relating to Noise control, pedestrian footpath and drainage at Eden Tearoom and Galleries, Course Lane, Newburgh. To confirm the Parish Council response to this application.

2025/0403/FUL – erection of a new dwelling at Ivy Cottage Farm, Back Lane. An amendment has been submitted in respect of this application which consists of a new red line boundary. Councillors to consider whether to submit an additional comment.

2026/0716/FUL - Change of use of existing hardstanding to accommodate long-term storage of up to 15no. recreational vehicles/caravans at the former Forest View Nurseries, Back Lane, Newburgh.

2026/0783/FUL - Proposed single storey rear extension to connect existing dwelling and garage with additional windows added to Gable Elevations at High House, Back Lane, Newburgh.

b) To receive a verbal update regarding the latest position on Round O Quarry following a meeting with Lancashire County Council.

c) Newburgh Planning Applications – To note summary of status of outstanding Newburgh planning applications.

6. To consider the following work plan items:
a) To receive a verbal update regarding the village roads and Spencer's Bridge and agree any actions.

b) To receive a verbal update regarding flooding issues in the village and agree any actions.

c) To receive a verbal update regarding the play area including the recent annual inspection and agree any actions.

d) To consider arrangements for Christmas 2026, including an estimate for the provision and decoration of the Christmas tree on the village green and agree any actions.

e) To receive a verbal update regarding the village rights of way including the decision of the Planning Inspector to approve the order for the longstanding footpath claim and agree any actions.

f) To consider options for how to attract more Parish Councillors and agree any actions.

7. To receive a verbal update on Appleton Fields and agree any actions.

8. To receive a verbal update on the latest developments regarding the future of Moorcroft House and agree any actions.

9. To consider attendance at the Lancashire County Council Town and Parish Conference at County Hall, Preston on Saturday 14 November and agree any actions.

10. To receive a verbal update on the bench near to the Red Lion on Ash Brow, which has been damaged beyond repair. Cllrs need to consider whether to replace the bench and agree any necessary actions.

11. To receive a verbal update on Newburgh Community events and consider any possible areas of expenditure for such events. Agree any other actions required.

12. Finance

a) To approve Accounts for Payment, Schedules for August 2026 and September 2026, including the national pay award of 3.3% in relation to the Clerk's salary.

b) To note the conclusion of external audit for the Parish Council accounts 2025-26, with no areas of concern raised.

13. To note Clerks report (information only)

14. Councillors to raise issues for discussion only (10 minutes total time)

15. To note date and time of next meeting

Enclosures:
3 Minutes of 22 July 2026
12a Schedule of Accounts for Payment - August 2026 and September 2026

Schedule of Accounts for Payment – August 2026 (Retrospective)

Nest Pension Scheme - July pension contribution	£ 68.81	Direct Debit
Unity Trust – monthly service charge	£ 7.00	
Dynamic Landscapes – Back Lane wall repair	£2,845.00	
Mrs S Jones – August salary and expenses	£ 958.71	
HMRC – NI and Income Tax payment for August 2026	£ 90.08	
PKF Littlejohn – External Audit fee 2025-26	£ 252.00	
Playsafety Ltd – Annual play area inspection fee	£ 104.40	
West Lancashire Borough Council – May 2026 Election Fees	£ 281.52	
Mr J Horrobin – play area maintenance	£ 35.00	
TOTAL	£4,642.52	

Schedule of Accounts for Payment – September 2026.

Nest Pension Scheme - August pension contribution	£ 68.81	Direct Debit
Unity Trust – monthly service charge	£ 7.00	
Mrs S Jones – September salary, backpay and expenses	£ 1,088.10	
HMRC – NI and Income Tax payment for September 2026	£ 168.07	
Altham Parish Council – Speed device hire	£ 231.20	
TOTAL	£ 1,563.18	

MINUTES of the Parish Council Meeting held on Wednesday 22 July 2026 at Newburgh School, Back Lane commencing at 7pm.
PRESENT: Cllrs Roughneen (Chair), Halliwell, Lea, Baker and Clerk Sandra Jones.
Ann Hulbert, Church Warden, was also present.

088/26
TO RECEIVE APOLOGIES
Apologies were received and accepted from Cllr Atty, Borough Cllr Whittington and Borough Cllr Juckes.

089/26
COUNCILLORS TO DECLARE AN INTEREST IN ISSUES FOR DISCUSSION
No interests were declared.

090/26
TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 1 JULY 2026
It was resolved that the minutes of the Parish Council meeting held on 1 July 2026 should be approved and signed by the Chair.

091/26
ISSUES RAISED BY MEMBERS OF THE PUBLIC
The meeting was adjourned for public discussion.

Ann Hulbert attended her first Parish Council meeting following her appointment as Newburgh Christ Church Warden. She confirmed that she is keen to have firmer links with the Parish Council and the village and provided an update. Work is currently taking place outside and inside the main building and there are plans to develop the land around the Church for a prayer walk and to improve general access, if funding can be found. Dogs are now banned following issues with persistent fouling. Parking on Back Lane, and especially outside the Church, continues to be a problem. Lancashire County Council Highways department will be contacted to request a visit to see what measures can be put in place to improve access for the Church and residents living on Back Lane.

The meeting was reconvened.

092/26
PLANNING
a) Applications to be considered:
None at this meeting.

b) Appeals:
2025/0883/PP – Permission in Principle for up to nine dwellings on land at Back Lane/Sandy Lane. To confirm the decision of the Planning Inspectorate to allow the appeal in favour of the applicant.

It was confirmed that the Planning Inspectorate had issued notification of the decision to allow the appeal in favour of the applicant.

c) Newburgh Planning Applications – To note summary of status of outstanding planning applications:
The summary of outstanding Newburgh planning applications was noted, including the applications relating to Forest View Nurseries on Back Lane and the Saddlery on Ash Brow, which are both due to be considered at the West Lancashire Planning Committee on 30 July 2026.

093/26
WORKPLAN
a) To receive a verbal update regarding village roads and the issue of traffic using Spencer's Bridge and agree any actions.
It was confirmed that Cllrs Baker and Halliwell had met with Mike Smth from the Police Motor Crime Unit, who deal with all bridges in Lancashire and enforcement. Mike has been out to visit the area around Spencer's Bridge and is aware of the issues. Suggestions for dealing with the problems included the possibility of mobile trailers with signs to warn about the bridge and weight restrictions. Lancashire County Council Highways are also aware of the problems and want to work with the Police to deal with the issue and an update on any developments will be provided at the next Parish Council meeting.

Two meetings of local Parish and Town Councils had been attended by the Chair and Vice Chair recently to discuss road issues in the Borough, with a view to collating all the data available in order to co-ordinate a response to the Lancashire County Council Highways department. County Cllr Owens and Borough Cllr Juckes also attended. Lots of information is being collated and efforts are being made to find a way to capture reliable information on the different types of vehicles using the A5209. An outline planning application for a development of 80 dwellings close to the junction of Ring O Bells Lane in Lathom has been submitted. There are likely to be traffic implications for neighbouring Parishes, including Newburgh, if the development gets approval, so Lathom Parish Council has asked neighbouring Parishes to consider submitting comments.

b) To receive a verbal update on flooding issues in the village and agree any necessary actions.
It was confirmed that there had been no flooding incidents in the centre of the village in recent weeks.

c) To receive a verbal update on the Play Area, including the condition of the boundary wall and agree any actions.
The work on the wall has started this week and will hopefully be completed by 25 July. The remaining piece of tree root had to be taken out and this may result in an additional charge. The quote for the work was £2,845 in total and had been approved at the previous Parish Council meeting. As the Parish Council is not due to meet until the end of September, it was agreed that the invoice could be paid in August, unless the cost is higher than the quote due to the additional work on the tree root.

Councillors discussed the village Play Area Committee and it was agreed that a meeting with all the representatives from the Church, School and Parish Council would be arranged after the summer holidays to consider undertaking a review of the current policies and procedures in place.

d) To note the proposed increase for school hall hire from 1 September 2026 and agree any actions. The cost will increase from £20 per hour to £25 per hour.
Councillors discussed the increase which was the first for two years. Other locations for Parish Council meetings have been considered in the past, but the school is the most appropriate due to its central location, easy accessibility and the ability to host up to 200 people at one time. The increase was noted.

094/26
TO RECEIVE A VERBAL UPDATE ON APPLETON FIELDS AND AGREE ANY ACTIONS.
Although Cllr Atty was unable to attend the meeting, a verbal update was provided. The memorial stone has recently been damaged by graffiti and the Trustees are making arrangements to get the damage removed. It was agreed that the Parish Council would get in touch with the Trustees to enquire if the Police had been informed.

The Clerk mentioned that a resident had contacted the Parish Council to enquire if it would be possible to have a memorial bench installed in the village in memory of a relative who had lived in the village for over 50 years. Councillors discussed the issue noting that the only land owned by the Parish Council was Appleton Fields and that the Parish Council already had responsibility for the maintenance of a dozen benches in the village. It was resolved to contact the Trustees to ask if the Association had a policy regarding memorials on the field and woodland, prior to responding to the resident.

095/26
TO RECEIVE A VERBAL UPDATE ON THE POTENTIAL CLOSURE OF MOORCROFT HOUSE AND AGREE ANY ACTIONS
There was nothing to report on this occasion as no updates had been received from the Trustees.

096/26
TO CONSIDER THE ADOPTION OF THE BT PHONE KIOSK ON THE VILLAGE GREEN FOR COMMUNITY USE AND AGREE ANY ACTIONS
It was confirmed that the Parish Council had recently been contacted by a resident to enquire about the possibility of adopting the BT phone kiosk for £1 to enable use as a community library. The resident had posted on local social media about the idea and had received support from other residents who were happy to help with keeping the kiosk clean and tidy and supplying books and shelves for the project. Adopting the BT phone kiosk had been considered by the Parish Council last year and the Clerk provided an update on the implications, namely the cost to insure (approx. £20 per year), access arrangements for the kiosk and the cost to maintain which could amount up to £5,000 if the cast iron box became corroded. Once adopted the Parish Council would take on the responsibility for the BT phone kiosk. Following discussion, it was resolved not to adopt the BT phone kiosk at this time due to the possible high future costs and the view that the village green was not really a suitable place for people to congregate, especially in the winter. However, it was resolved that the Chair would contact the resident to look into the options for establishing a community library elsewhere in the village.

097/26

TO CONSIDER POSSIBLE PARISH COUNCIL COMMUNITY EVENTS AND AGREE ANY ACTIONS REQUIRED

Litter picking events are regularly taking place in the village, including a recent litter pick undertaken by the Brownies. All the litter pickers provided for resident use at the litter picking station have been taken and not returned. It was agreed that a message would be posted on the village Facebook page asking for them to be returned. It was also reported that one of the hanging baskets on the Cobbs Brow Lane bus shelter had been taken. Cllr Lea had previously asked if a litter picking trolley could be purchased to help with collecting heavier items such as bottles and it was resolved to purchase a litter picking trolley by using the remaining funds received from the Duchy of Lancaster Fund. The cost is estimated to be approximately £100 plus VAT.

098/26

FINANCE

a) To agree Accounts for Payment for July 2026 (Schedule attached).

It was resolved to approve the July 2026 accounts for payment. Electronic payments will be made wherever possible.

b) To note income received for April 2026 to June 2026.

Income received for April 2026 to June 2026 was noted

c) To note the Budget/Expenditure Statement as at 30 June 2026.

The Budget/Expenditure Statement as at 30 June 2026 was noted.

d) To note the Bank Reconciliation Statement for June 2026.

The Bank Reconciliation Statement for June 2026 showing a balance of £32,086 was noted.

099/26

TO NOTE THE CLERK'S REPORT (INFORMATION ONLY)

The Clerk's report was noted.

100/26

COUNCILLORS TO RAISE ISSUES FOR DISCUSSION ONLY (10 MINUTES TOTAL TIME)

The issue of attracting new councillors was discussed, with the option of including a flyer with the September newsletter suggested.

101/26

DATE AND TIME OF NEXT MEETING

The next Parish Council meeting will be held on 23 September 2026 at 7pm.

The meeting ended at 8.45pm.

Schedule of Accounts for Payment – July 2026.

Ref No	Payee	Amount	
N/A	Nest Pension Scheme - June pension contribution	£ 68.81	Direct Debit
N/A	ICO – Annual Registration Charge	£ 47.00	Direct Debit
N/A	Unity Trust – monthly service charge	£ 7.00	
230726	Mrs S Jones – July salary and expenses	£ 953.98	
230726	HMRC – NI and Income Tax payment for July 2026	£ 89.88	
230726	Altham Parish Council – Speed device hire May – June 2026	£ 228.40	
230726	Newburgh School – hall hire March 2026 - June 2026	£ 215.00	
	TOTAL	£ 1,610.07	

Income Received April 2026 – June 2026

3/4/26	Interest Public Sector Deposit Fund	£ 41.34
29/4/26	Parish Precept Payment 1st payment	£11,643.50
2/5/26	Interest Public Sector Deposit Fund	£ 40.17
4/6//26	Interest Public Sector Deposit Fund	£ 41.91
30/6/26	Bank Interest	£ 0.35
30/6/26	Unity Savings Interest	£ 38.91
	TOTAL	£11,806.18

NEWBURGH PARISH COUNCIL			
Budget/Expenditure Statement	**2026-27**		
Detail	**Budget**	**June Expenditure**	**Underspend/ (Overspend)**
	£	**£**	**£**
Clerk's Salary	11735	1877	9858
HMRC - Ni and Tax payments	1300	180	1120
Clerks Pension	870	138	732
Clerk Cover	1823	0	1823
Clerk's Expenses	200	43	157
General Admin	250	59	191
Postage	50	0	50
Members travel costs	20	0	20
School Hire	360	0	360
Training inc Quality Registration	400	204	196
Audit	370	150	220
Website Management	350	24	326
Chair Allowance	200	16	184
Election costs (uncontested)	500		
	18428	**2691**	**15237**
Village Maint & Repair	592	0	592
Appleton Fields	0	0	0
Play Area Maintenance	300	0	300
Insurance	680	702	-22
Associations			
Local council Review	0	0	0
LAPTAC Subscription	225	214	11
Hon Sec Honorarium	17	10	7
Society Local Council Clerks	200	0	200
CPRE	40	0	40
WL Heritage Association	0	0	0
	482	224	258
Activities			
Newsletter	250	100	150
Maintenance of SPID	1400	231	1169
Christmas Celebrations	800	8	792
	2450	339	2111
S137 Expenditure			
Best Kept Village Competition	30	0	30
Civic Service/Community Events	50	0	50
Donations	200	0	200
Maintenance of the Dell	75	0	75
	355	0	280
TOTAL	**23287**	**3956**	**19331**
Concurrent Grant			
Village Cleaning & Maintenance	930	713	217
	930	**713**	**217**

Newburgh Parish Council

Bank Reconciliation Statement
Month ending 30 June 2026

				£	£	
Bank Statement Balances						
	Clubs & Societies Account	30/06/2026			2178.04	
	Unity Current Account	30/06/2026			9040.17	
	Unity Savings Account	30/06/2026			7,739.72	
	Savings Account	30/06/2026			127.78	
	Public Sector Deposit Fund	30/06/2026			13,000.00	
					32,085.71	
	Less unpresented payments				-	see below
					32,085.71	
Cash Book						
	Bfwd Balance 2026			25,133.32		
	Receipts	to 30/06/2026		11,806.18		
				36,939.50		
Less	Payments	to 30/06/2026		4,853.79		
	Balance				**32,085.71**	

Unpresented Payments

	0.00

Prepared by: Sandra Jones — Date: 16-Jul-26
Clerk to the Council /RFO

NEWBURGH PARISH COUNCIL

SPEED DEVICE DATA FROM OCTOBER 2023 - JULY 2026

SPID REF	LOCATION	PERIOD	TOP SPEED	85th Percentile AV SPEED	PEAK DAYTIME HOUR	PEAK DAYTIME HOUR NO OF VEHICLES (5 day)	PEAK EVENING TIME HOUR	PEAK EVENING HOUR NO OF VEHICLES (5 day)	TOTAL VEHICLES FOR THE PERIOD	TOTAL AVERAGE VEHICLES PER DAY
1	EDEN TEAROOMS - FROM BURS	5/10/23 - 18/10/23	70	33.4	07.45 - 08.45	407	16.30 - 17.30	433	60,648	4,397
1	EDEN TEAROOMS - FROM BURS	28/05/2024 - 10/6/24	70	33.8	07.45 - 08.45	359	15.45 - 16.45	484	61,189	4,752
1	EDEN TEAROOMS - FROM BURS	5/11/24 - 18/11/24	65	33.4	07.45 - 08.45	433	16.30 - 17.30	483	59,386	4,204
1	EDEN TEAROOMS - FROM BURS	14/1/25 - 29/1/25	65	31.7	07.45 - 08.45	425	16.30 - 17.30	491	45,638	3,042
1	EDEN TEAROOMS - FROM BURS	3/3/25 - 16/3/25	65	31.7	07.45 - 08.45	425	16.30 - 17.30	491	45,638	3,042
1	EDEN TEAROOMS - FROM BURS	1/5/25 - 18/5/25	65	34	07.45 - 08.45	397	16.15-17.15	454	60,897	3,700
1	EDEN TEAROOMS - FROM BURS	8/7/25 - 21/7/25	75	33.9	07.45 - 08.45	373	16.30 - 17.30	398	54,846	4,246
1	EDEN TEAROOMS - FROM BURS	11/9/25 - 27/9/25	60	32.8	08.00-09.00	404	16.30 - 17.30	437	57,876	3,607
1	EDEN TEAROOMS - FROM BURS	2/11/25-16/11/25	70	33.3	07.45 - 08.45	421	16.00-17.00	491	60,495	4,360
1	EDEN TEAROOMS - FROM BURS	18/5/26 - 10/6/26	65	33.1	07.45 - 08.45	318	16.30-17.30	426	104,831	4,460
2	COBBS BROW LANE	20/11/23 - 28/12/23	75	33.9	07.45-08.45	432	16.30-17.30	496	61,706	5,647
2	COBBS BROW LANE	06/07/24 - 26/7/24	65	34.7	08.00-09.00	213	16.30-17.30	310	30,665	1,526
2	COBBS BROW LANE	02/12/24 - 16/12/24	55	33	08.00-09.00	229	16.30-17.30	331	33,914	2,422
2	COBBS BROW LANE	1/4/25 - 14/4/25	70	34.7	08.00-09.00	196	16.30-17.30	344	32,119	2,416
2	COBBS BROW LANE	1/6/25 - 19/6/25	65	33.9	08.00-09.00	281	16.30-17.30	383	43,136	2,363
2	COBBS BROW LANE	6/10/25 - 20/10/25	60	33.8	08.00-09.00	272	16.30-17.30	371	36,944	2,570
2	COBBS BROW LANE	13/12/25 - 27/12/25	60	33	11.45-12.45	177	16.30-17.30	242	32,729	2,323
2	COBBS BROW LANE	27/3/26 - 15/4/26	60	34	11.30-12.30	183	15.30-16.30	269	43,148	2,280
2	COBBS BROW LANE	14/7/26-31/7/26	65	33.9	07.45-08.45	183	16.45-17.45	322	44,870	2,620
3	COURSE LANE - FROM PARBOLD	28/3/24 - 5/4/24	55	32.3	11.45-12.45	243	12.45 - 1.45	264	23,505	3,049
3	COURSE LANE - FROM PARBOLD	3/10/240-20/10/24	60	33.3	07.30-08.30	284	16.45-17.45	334	44,724	2,656
4	COURSE LANE NR BUS SHELTER	12/8/24 - 27/8/24	75	31.7	11.30-12.30	349	16.30-17.30	395	57,686	3,691
5	BACK LANE	21/2/26 - 22/3/26	35	22.1	08.00 - 09.00	56	14.45-15.45	42	6,692	229

Item 6 e

Order Decision

Site visit made on 24 August 2026
by Claire Tregembo BA(Hons) MIPROW
An Inspector appointed by the Secretary of State for Environment, Food and Rural Affairs

Decision date: 15 September 2026

Order Ref: ROW/3351339

• This Order is made under section 53(2)(b) of the Wildlife and Countryside Act 1981 and is known as the Lancashire County Council Definitive Map and Statement of Public Rights of Way (Definitive Map Modification) (No. 3) Order 2011.
• The Order is dated 12 January 2011 and proposes to modify the Definitive Map and Statement for the area by adding a public footpath as shown in the Order plan and described in the Order Schedule.
• There was one objection outstanding when Lancashire County Council submitted the Order to the Secretary of State for Environment, Food and Rural Affairs for confirmation.

Summary of Decision: The Order is confirmed.

Procedural Matters

1. Lancashire County Council (the Council) are taking a neutral stance on the confirmation of the Order. Whilst they consider there was sufficient evidence to make the Order, they state new evidence has come to light which means they consider the evidence is not sufficient to meet the higher balance of probabilities test for confirmation.

The Main Issues

2. The Order has been made under section 53(2)(b) of the Wildlife and Countryside Act 1981 (the 1981 Act) in consequence of the occurrence of an event specified in section 53(3)(c)(i). This requires me to consider if, on the balance of probabilities, the evidence shows that a public footpath subsists along the Order route.

3. The evidence submitted in support of the Order relies on the presumption of dedication arising from tests laid out in section 31 of the Highways Act 1980 (the 1980 Act). This requires me to consider if the public have used the route as of right and without interruption, for a period of twenty years immediately prior to its status being brought into question. I must establish the date when the public's right to use the Order route was brought into question and determine if use by the public occurred for a twenty year period prior to this that is sufficient to raise a presumption of dedication. If this is the case, I must then consider if there is sufficient evidence that there was no intention on the part of the landowner to dedicate a public footpath during this period.

4. Under common law, an inference that a way has been dedicated for public use may be drawn when the actions of the landowners (or lack of action), indicate that they intended a way to be dedicated as a highway and where the public have accepted that dedication.

5. Use by the public can be evidence of the intention to dedicate. For an inference of dedication, this use should be as of right without force, secrecy, or permission. There is no fixed period of use at common law and use may range from a few years to several decades, based on the facts of the case. The more intensive and open the use, the shorter the period required to raise the inference of dedication. The burden of proof lies with the claimant to demonstrate that the evidence is sufficient to indicate an intention of dedication.

6. Section 32 of the Highways Act 1980 (the 1980 Act) also requires me to take into consideration any map, plan, or history of the locality, or other relevant document provided, giving it such weight as is appropriate, before determining whether or not a way has been dedicated as a highway.

Reasons

7. The Order route runs along the edge of two fields between existing public footpaths, Footpath 39 at point A and Footpath 40 at point C. The boundary between the fields is at point B. To the east of the Order route is the parish boundary running along a brook in a cutting. There are trees on either side of the brook which abut the field edge. I will refer to this band of trees as woods for ease of reference. A copy of the Order plan is attached to the end of my decision showing the relevant points.

Documentary Evidence

Newburgh Tithe Map 1845

8. Section B to C and a short section of the Order route from point A are shown on the Newburgh Tithe map with double pecked lines. At point B, a route continues southwest, then southeast, then east to point A. There is a route off this to a property called Mount Pleasant. The Order route would run through parcels 450 and 452 which

are called ‘Richards Hey’ and owned by Thomas Woodcock with one described as fallow and the other planted with potatoes and turnip.

Ordnance Survey Maps

9. Various Ordnance Survey (OS) maps were provided. The route shown on the Newburgh Tithe map is shown with double pecked lines on the 1848 6 inch OS map but section B to C of the Order route is within the woods alongside the brook rather than just outside of it. There is also a pecked line shown within the woods along most of section A to B. Footpaths 39 and 40 are both shown with double pecked lines.

10. Footpaths 39 and 40 are shown on various scale OS maps between 1894 and 1960 but the Order route is not shown. On the OS maps a pecked line is shown in the field to the east of the brook which could indicate a path.

Finance Act Map 1910

11. The Order route is within hereditament 523 on the 1910 Finance Act map. The Field Book states there are ‘Public footpath through part of Farm’ and a £13 deduction is given for public rights of way or user. However, it does not indicate where these footpaths are. Therefore, it is not possible to determine if a deduction was given for the Order route or only for Footpaths 39 and/ or 40 which are in the same hereditament.

Item 9

Dear colleague,

We are pleased to invite you to save the date for the Parish and Town Council Conference, taking place on Saturday 14 November from 9.30am to 4.00pm at The Exchange, County Hall, Preston.

This year, the conference will have a slightly different feel as we introduce breakout spaces alongside our marketplace, giving attendees the opportunity for a deeper dive into the issues and services that are important to them and their residents.

Running the conference this way, will allow for us to have more people attending in person, but will also mean that this year, we cannot accommodate an online function.
The conference will finish with the LALC AGM, as it has done in previous years, for delegates who will be staying for this.
Please share this date with clerks and councillors, and keep an eye on your inboxes for registration forms being sent out within the next few weeks.

Thank you for giving your time to support this event, we look forward to welcoming you in November.

Newburgh Parish Council
Clerks Report
September 2026

1. Services, Amenities and Environmental issues.

Environmental issues are now reported mainly via the Lancashire County Council Love Clean Streets app. Issues reported recently include poor condition of road surface under the cobbled canal underpass on Culvert Lane and Deans Lane and the overgrown vegetation on the junction of Woodrow Drive and Course Lane.

2. Planning Updates

There are four planning applications to be considered. The first is to confirm the comment made in respect of the application relating to Eden Tea Room and Galleries. The remaining applications consist of an amendment to the Ivy Cottage Farm application and two applications relating to Forest View Nurseries and Hill House, both on Back Lane. In addition, Cllr Lea will provide a summary of the current status of Newburgh planning applications.

Round O Quarry – County Cllr Owens provided an update at the last Parish Council meeting to confirm that officers at Lancashire County Council had come to the decision that enforcement measures were not likely to be successful. A Teams meeting took place during July between Parish Councillors and LCC officers to discuss the issue and feedback from the meeting will be provided.

3. Finance

All Parish Council bank accounts have been reconciled to the end of August 2026 and the bank balance at that time was £24,694.

The external audit of the accounts has now been completed with no issues raised.

4. Meetings Feedback

The Clerk attended the local branch meeting of the Society of Council Clerks at the beginning of September. A presentation was provided by the SLCC President (Lance Allan) regarding the new digital AGAR, which will be available for competition for this year's financial accounts – 2026-27. Councils will be encouraged to submit the AGAR in this format by having their external audit fee refunded. The cost to the Parish Council this year for external audit fees was £252 including VAT.

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5. Training

An updated list of training courses provided by the Lancashire Association of Local Councils has been circulated to Councillors.

6. LCC Footpath Delegation Scheme/Biodiversity Scheme

It would appear that there will be no Footpath Delegation (PROW) or Biodiversity Grants for Parish and Town Councils for 2026/27.

The Planning Inspectorate are currently reviewing the documentation provided by all parties in relation to the long- standing footpath claim near Bluebell Wood, following the decision not to hold a public inquiry. It is not known when the decision is likely to be made.

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7. Best Kept Village Competition 2026

Confirmation has been received that the Lancashire Best Kept Village Competition will not go ahead in 2026 due to changes in personnel. It is hoped that the competition will go ahead in future years.

8. Flooding Update

There have been no flooding incidents in recent months**.**

Emails Circulated to Councillors

27/8 LCC email invitation to Town and Parish Conference November 2026
28/8 LCC Heritage Open Day on 19 September 2026
7/9 WLBC Latest update regarding the pause to Local Government Reorganisation
21/9 Planning Inspector – confirmation of order for longstanding Right of Way claim
21/9 Confirmation of date for Newburgh Fair 2026 – Golden Anniversary
21/9 Health Protection Update

Post Received

Clerks & Councils Direct September 2026
SLCC Clerk Magazine September 2026

Sandra Jones - Clerk to the Parish Council
24 September 2026