

**NEWBURGH PARISH COUNCIL**  
**Sandra Jones, Clerk to the Council**  
**10 Priory Close, Burscough, Ormskirk, Lancashire, L40 7UY**  
**e-mail: [clerk@newburghparishcouncil.gov.uk](mailto:clerk@newburghparishcouncil.gov.uk)**  
**website: [www.newburghparishcouncil.gov.uk](http://www.newburghparishcouncil.gov.uk)**

19 March 2026

Dear Councillor

You are hereby summoned to attend the Parish Council Meeting which will be held at Newburgh School, Back Lane on Wednesday 25 March 2026 commencing at 7pm.

Yours sincerely



Sandra Jones  
Clerk of the Council

Members of the public are welcome to attend.

## AGENDA

1. To receive apologies for absence.
2. Councillors to declare an interest in subjects for discussion.
3. To approve minutes of the Parish Council Meeting held on 25 February 2026.
4. Issues raised by members of the public (Total time 15 minutes).
5. Planning:
  - a) Applications to be considered:

2026/0177/FUL - Proposed Residential Development at Rigby's Farm, Back Lane, Newburgh - Consisting of a conversion of an existing barn associated with the equestrian use of the site.

2025/1054/COU – Change of use of glasshouses and polytunnels for general storage (class B8) at the former Forest View Nurseries, Back Lane, Newburgh. To consider a further comment relating to this application.
  - b) Appeals to be considered:

2025/0883/PIP – Permission in Principle for up to nine dwellings on land at Back Lane/Sandy Lane.

An appeal has been submitted to the Planning Inspectorate following the refusal of the application by West Lancashire Borough Council Planning Committee. All comments to date will be forwarded to the Planning Inspectorate but Councillors are asked to consider whether to make any further comments, which are due by 30 March 2026.
6. To consider the following work plan items:
  - a) To receive a verbal update regarding village roads including traffic issues at Spencer's Bridge and agree any actions.
  - b) To receive a verbal update on flooding issues in the village and agree any actions.
  - c) To receive a verbal update regarding the play area, including the condition of the play area equipment and boundary wall and agree any actions.
  - d) To consider arrangements for the 2026 Annual Parish Meeting, including date, themes and possible budget and agree any actions.
  - e) To review the issue of Newburgh village footpaths, including the proposed hearing in August 2026 to consider the longstanding footpath claim. Agree any actions required.
7. To receive a verbal update on Appleton Fields and agree any actions.
8. To receive a verbal update on the latest developments at Moorcroft House
9. To consider possible Parish Community events, such as an Open Gardens event. In addition, to receive an update on the Newburgh Neighbourhood Watch Scheme and agree any actions.
10. To review the following Parish Council policies and procedures – Standing Orders, Financial Regulations, Risk Assessments, Complaints Procedure, Training Policy, Model Publication Scheme and Website Accessibility Statement. Agree any actions required.
11. To consider a response to the Local Government Reorganisation consultation for Lancashire and agree any actions.

12. Finance

- a) To approve Accounts for Payment for March 2026, Schedule attached.
- b) To approve the appointment of Tess Reddington as the internal auditor for 2026/27 at a cost of £150 and agree any actions, including the approval of the proposed internal audit testing schedule.
- c) To receive a verbal update regarding the purchase of a single noticeboard to be placed next to the current noticeboard and agree any actions.
- d) To consider the request for a donation from Newburgh Girl Guides and agree any actions.

13. To note the Clerks report (information only).

14. Councillors to raise issues for discussion only (10 minutes total time).

15. To note date and time of next meeting.

**Enclosures:**

- 3. Minutes of Parish Council meeting on 25 February 2026.
- 12a. Schedule of Accounts for Payment – March 2026.

**Schedule of Accounts for Payment – March 2026**

|  |          |                        |
|--|----------|------------------------|
| Unity Trust – monthly bank service charge                          | £        | 7.00                   |
| Nest Pension Scheme  | £        | 68.81* Direct Debit    |
| Newburgh Fair – donation agreed at February Parish Council meeting | £        | 100.00                 |
| HMRC – March 2026NI and Income Tax payment                         | £        | 89.88                  |
| LALC – Social Media training courses for 2 Councillors             | £        | 72.00                  |
| Mrs S Jones – March salary and expenses                            | £        | 1,004.64               |
| Newburgh School – Hall hire July 2025 – February 2026              | £        | 220.00                 |
| Altham Parish Council – provision of speed devices Feb 2026 (2)    | £        | <u>384.00</u>          |
| <b>TOTAL</b>   | <b>£</b> | <b><u>1,946.33</u></b> |