

NEWBURGH PARISH COUNCIL
Sandra Jones, Clerk to the Council
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26 September 2024

Dear Councillor

You are hereby summoned to attend the Parish Council Meeting which will be held in the School, Back Lane, Newburgh on Wednesday 2 October 2024 at 7pm.

Yours sincerely



Sandra Jones
Clerk of the Council

AGENDA

1. To receive Apologies.
2. Councillors to declare an interest in subjects for discussion.
3. Approve minutes of the Council Meeting held on 24 July 2024.
4. Adjourn meeting for Issues raised by members of the public (15 minutes total time).
5. Planning.
 - a) Applications to be considered:
No applications at this meeting.
 - b) To receive a verbal update regarding planning application LCC/2022/0014 Round O Quarry and agree any actions.
6. To consider the following work plan items:
 - a) To receive a verbal update regarding the village roads and agree any actions.
 - b) To receive a verbal update regarding the flooding in the village and agree any actions.
 - c) To receive a verbal update regarding play area issues, including the purchase of two new picnic tables and agree any actions.
 - d) To receive an update regarding Christmas arrangements, including additional Christmas lighting on the green and agree any actions.
7. To receive a verbal update on Appleton Fields and agree any actions.
8. To receive a verbal update on the weekly Community Coffee Morning held at the Red Lion and agree any actions.
9. To consider setting up a Newburgh Neighbourhood Watch Scheme and agree any necessary actions.
10. To consider attendance at the Lancashire Parish & Town Council Conference on Saturday 2 November at County Hall, Preston.
11. To consider the Parish Council adopting the BT phone box on the village green for community use such as a book swap and agree any necessary actions
12. Finance
 - a) To approve Accounts for Payment August 2024 and September 2024, Schedules attached
 - b) To decide on the best use for the Lancashire County Council Biodiversity Grant (£300) and agree any actions
13. To note Clerks report (information only).
14. Councillors to raise issues for discussion only (10 minutes total time).
15. To note date and time of next meeting.
- 16. Exclusion of Press and Public**
Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Local Government Act 1972 ss 100A (2), it is proposed that, because of the confidential nature of the business to be transacted, the press and public are excluded from the forthcoming items of business.

Enclosures:

3 Minutes of 24 July 2024 meeting

12a Schedule of Accounts for Payment – August 2024 and September 2024

Schedule of Accounts for Payment – August 2024 (retrospective)

1&1 - website charges	£ 6.00 Direct Debit
Nest Pension Scheme	£ 60.67 Direct Debit
HMRC – NI payment	£ 15.02
Mrs S Jones – August salary (£840) and expenses	£ 910.71
Mr P Halliwell – expenses for Community Coffee morning	£ 22.64
Mr J Horrobin – play area maintenance	£ 30.00
Altham Parish Council – speed device hire	£ 231.20
LALC – Planning training course for Cllr Lea	£ 40.00
Yates Playgrounds Ltd – play area repairs to slide and cargo rope	<u>£ 108.00</u>
TOTAL	<u>£ 1,424.24</u>

Schedule of Accounts for Payment – September 2024

1&1 - website charges	£ 6.00 Direct Debit
Nest Pension Scheme	£ 60.67 Direct Debit
Mrs S Jones – September salary (£840) and expenses	£ 856.82
HMRC – NI payment	£ 15.02
Playsafety Ltd – annual play area inspection	£ 98.40
Mr P Halliwell – expenses for Community Coffee morning	£ 3.10
Mrs M Turner – expenses for Community Coffee morning	£ 12.00
Mr M Roughneen – asset maintenance materials and printing expenses	£ 49.49
Mr P Atty – play area maintenance materials	£ 33.00
Newburgh School – June 2024 hall hire	£ 25.00
SLCC – Annual Conference virtual attendance fee	£ 180.00
Atham Parish Council – speed device hire	£ 228.40
Yates Playgrounds Ltd – Play area maintenance repairs	£ 276.00
Mr J Horrobin – play area maintenance	<u>£ 30.00</u>
TOTAL	<u>£ 1,873.90</u>