

NEWBURGH PARISH COUNCIL
Sandra Jones, Clerk to the Council
10 Priory Close, Burscough, Ormskirk, Lancashire, L40 7UY
e-mail: clerk@newburghparishcouncil.gov.uk
website:www.newburghparishcouncil.gov.uk

17 October 2024

Dear Councillor

You are hereby summoned to attend a Parish Council Meeting to be held at Newburgh School, Back Lane on Wednesday 23 October 2024 commencing at 7pm.

Yours sincerely



Sandra Jones
Clerk of the Council

AGENDA

1. To receive apologies for absence
2. Councillors to declare an interest in subjects for discussion
3. To approve minutes of the Parish Council Meeting held on 2 October 2024.
4. Issues raised by members of the public (total time 15 minutes)
5. Planning:
 - a) Applications to be considered:
2024/0849/FUL- Erection of a block of detached garages at Springside, Culvert Lane, Newburgh.
 - b) To receive a verbal update regarding the application relating to Round O Quarry and agree any actions.
6. To consider the following work plan items:
 - a) To receive a verbal update regarding village road issues and agree any actions.
 - b) To receive a verbal update regarding village flooding issues and agree any actions.
 - c) To receive an update on play area issues and agree any necessary actions.
 - d) To consider arrangements for Remembrance on Sunday 10 November 2024 and agree any actions including the donation for the Royal British Legion wreath (S137 expenditure).
 - e) To consider arrangements for Christmas 2024 and agree any necessary actions.
7. To receive a verbal update on Appleton Fields, including the possible purchase of a strimmer to be shared with the Parish Council and agree any actions.
8. To consider a review of the contents of the Newburgh Parish Council website and welcome packs and agree any actions.
9. To receive an update on setting up Newburgh Neighbourhood Watch Schemes in the village and agree any actions including the possible purchase of window stickers.
10. Finance
 - a) To approve Accounts for Payment for October 2024, Schedule attached.
 - b) To note Income received from July 2024 – September 2024.
 - c) To note Budget/Expenditure Statement as at 30 September 2024.
 - d) To note Bank Reconciliation Statement as at 30 September 2024.
11. To note the clerks report (information only).
12. Councillors to raise issues for discussion only (10 minutes total time)
13. To note date and time of next meeting.

Attachments:

3. Minutes of Parish Council meeting on 2 October 2024
- 10a. Schedule of Accounts for Payment – October 2024
- 10b. Income Received July 2024 – September 2024
- 10c. Budget/Expenditure Statement as at 30 September 2024
- 10d. Bank Reconciliation Statement as at 30 September 2024

Schedule of Accounts for Payment – October 2024

1&1 - website charges	£ 6.00	*Direct Debit
NEST Pension Scheme	£ 60.67	* Direct Debit
HMRC – NI payment	£ 33.40	
Mrs S Jones – October salary and expenses	£ 980.10	
Mr P Halliwell – Community Coffee morning expenses	£ 15.60	
Mr M Roughneen – Mileage expenses to Best Kept Village presentation	£ 31.50	
Newburgh School – LCC Biodiversity Grant	£ 300.00	
CPRE – annual membership	<u>£ 36.00</u>	
TOTAL	<u>£ 1,463.27</u>	

Plus donation regarding Royal British Legion wreath (item 6d)

Income Received July 2024 – September 2024

02/07/24	Public Sector Deposit Fund interest	£ 55.59
26/07/24	LCC Parish Champion – coffee morning project	£ 500.00
03/08/24	Public Sector Deposit Fund interest	£ 57.19
20/08/24	Peter Lathom Charity – coffee morning project	£ 300.00
28/08/24	LCC rights of way and biodiversity grant	£ 800.00
03/09/24	Public Sector Deposit Fund interest	£ 55.62
13/09/24	WLBC 2 nd part of Precept payment	£11,136.00
17/09/24	Duchy of Lancaster – coffee morning project	£ 1,000.00
20/09/24	LCC Older People Champion- coffee morning project	£ 100.00
30/09/24	Savings account interest	<u>£ 0.42</u>
TOTAL		<u>£14,004.82</u>

Newburgh Parish Council					
Budget/Expenditure Statement		2024/25			
Detail		Budget	Sep	Underspen	
		£	Expenditure	d/(Overspe	
			£	nd)	
				£	
Clerk's Salary		11410	5083	6327	
Clerks Pension		810	364	446	
Clerk Cover		3000	0	3000	
Clerk's Expenses		200	98	102	
General Admin		250	168	82	
Postage		50	0	50	
Members travel costs		20	0	20	
School Hire		360	100	260	
Training inc Quality Registration		400	225	175	
Audit		120	120	0	
Website Management		350	50	300	
Chair Allowance		200	0	200	
		17170	6207	10963	
Village Maint & Repair		200	54	146	
Appleton Fields		0	0	0	
Play Area Maintenance		300	0	300	
Insurance		600	605	-5	
Associations					
Local council Review		0	0	0	
LAPTAC Subscription		225	213	12	
Hon Sec Honorarium		17	13	4	
Society Local Council Clerks		200	0	200	
CPRE		40	0	40	
WL Heritage Association		5	0	5	
		487	226	261	
Activities					
Newsletter		250	0	250	
Maintenance of SPID		2400	922	1478	
Christmas Celebrations		800	0	800	
		3450	922	2528	
S137 Expenditure					
Best Kept Village Competition		30	25	5	
Civic Service/Chair Allowance		50	25	25	
Donations		200	0	200	
Maintenance of the Dell		75	0	75	
		355	50	230	
TOTAL		22562	8065	14497	
Concurrent Grant					
Village Cleaning & Maintenance		930	915	15	
		930	915	15	
Reserves					
Community Infrastructure Levy Grant		1522	0	1522	
General Reserve		9676	0	9676	
Footpath Reserve		645	0	645	

Bank Reconciliation Statement
Month ending 30 September 2024

£

Clubs & Societies Account	30/09/2024
Savings Account	30/09/2024
Public Sector Deposit Func	30/09/2024

125.02

13,000.00

34,171.84

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see below

34,171.84

34,171.84

0.00