

NEWBURGH PARISH COUNCIL
Sandra Jones, Clerk to the Council
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21 November 2024

Dear Councillor

You are hereby summoned to attend the Parish Council Meeting which will be held at Newburgh School, Back Lane on Wednesday 27 November 2024 commencing at 7pm.

Yours sincerely



Sandra Jones
Clerk of the Council

AGENDA

1. To receive apologies for absence.
2. Councillors to declare an interest in subjects for discussion.
3. To approve minutes of the Parish Council Meeting held on 23 October 2024.
4. Issues raised by members of the public (15 minutes total time).
5. Planning:
 - a) Applications to be considered:
2024/0859/FUL - Proposed single storey to rear of property at Coachman's Cottage, Ash Brow, Newburgh.
 - b) To receive a verbal update regarding LCC/2022/0014 – Round O Quarry and agree any actions
6. To consider the following work plan items:
 - a) To receive a verbal update regarding village road issues and agree any actions.
 - b) To receive an update on flooding issues in the village and agree any necessary actions.
 - c) To receive an update on the village footpaths and consider the purchase of a strimmer to clear overgrowth on public rights of way in the village and agree any actions.
 - d) To discuss and arrange a date for the next meeting of the Work Plan Priming Group with a view to drafting a list of suggestions for the Parish work plan for 2025.
 - e) To agree proposed dates for Parish Council meetings in 2025 and agree any necessary actions.
 - f) To receive an update on the play area and agree any actions.
7. To receive a verbal update on Appleton Fields and agree any actions.
8. To receive an update regarding the weekly community coffee morning and proposal for a meeting with the local village groups and organisations and agree any actions.
9. To receive an update regarding village Neighbourhood Watch Schemes and agree any actions.
10. To consider whether to respond to the proposals from West Lancashire Borough Council regarding Community Infrastructure Levy schemes from West Lancashire Borough Council.
11. To note and approve latest report regarding the West Lancashire Borough Council Members Allowance Scheme
12. Finance
 - a) To approve Accounts for Payment for November 2024, including the national pay award in relation to the Clerks employment (Schedule attached).
13. To note the Clerks report (information only)
14. Councillors to raise issues for discussion only (10 minutes total time)
15. To note date and time of next meeting.

Enclosures:

3. Minutes of Parish Council meeting on 23 October 2024.
- 12a. Schedule of Accounts for Payment – November 2024.

Schedule of Accounts for Payment – November 2024

1&1 - website charges	£ 6.00	*Direct Debit
Nest Pension Scheme	£ 70.00	*Direct Debit
HMRC – NI & Income Tax payment	£ 205.04	
Mrs S Jones – November salary, backpay and expenses	£ 1,293.33	
Mr M Roughneen – batteries for Christmas lights	£ 31.17	
KC Computers – printer ink	£ 84.99	
No Buts Bin Company Ltd – picnic tables for play area	£ 1,668.00	
LALC – Play Area Inspection training course for Cllr Roughneen	£ 150.00	
West Lancashire Borough Council – Parish Council ID badges	£ 50.00	
Altham Parish Council – speed device rental fee October 2024	<u>£ 228.40</u>	
TOTAL	<u>£ 3,786.93</u>	