

NEWBURGH PARISH COUNCIL
Sandra Jones, Clerk to the Council
10 Priory Close, Burscough, Ormskirk, Lancashire, L40 7UY
e-mail: clerk@newburghparishcouncil.gov.uk
website: www.newburghparishcouncil.gov.uk

18 July 2024

Dear Councillor

You are hereby summoned to attend the Parish Council Meeting which will be held in the School, Back Lane, Newburgh on Wednesday 24 July 2024 at 7pm.

Yours sincerely



Sandra Jones
Clerk of the Council

AGENDA

1. To receive Apologies.
2. Councillors to declare an interest in subjects for discussion.
3. Approve minutes of the Council Meeting held on 26 June 2024.
4. Adjourn meeting for Issues raised by members of the public (15 minutes total time).
5. Planning.
 - a) Applications to be considered:
2024/0571/FUL - Single storey rear extension, Front Porch Extension and new window openings to front elevation at 12 Clovelly Drive, Newburgh.

2024/0572/PNC - Application for determination as to whether prior approval of details is required - Change of use from agricultural to flexible commercial use at Hicbib Nurseries, Back Lane, Newburgh.

2024/0569/FUL - Variation of condition 3 on planning permission 2024/0166/FUL relating to materials at Brynkerry, Back Lane, Newburgh.
- b) To receive a verbal update regarding planning application LCC/2022/0014 Round O Quarry and agree any actions.
- c) To consider a response to the West Lancashire Borough Council Review of the Community Infrastructure Levy (CIL) Programme and agree any actions.
6. To consider the following work plan items:
 - a) To receive a verbal update regarding the village roads and agree any actions.
 - b) To receive a verbal update regarding the flooding in the village and agree any actions.
 - c) To receive a verbal update regarding play area issues, including the quotes for two new picnic tables and agree any actions.
 - d) To receive an update regarding Christmas arrangements, including progress regarding additional Christmas lighting on the green and agree any actions.
7. To receive a verbal update on Appleton Fields and agree any actions.
8. To receive a verbal update on the Community Coffee Morning held weekly at the Red Lion, including consideration for submitting a grant request from the Peter Lathom Charity and agree any actions.
9. To consider whether to opt in to the Lancashire County Council Local Delivery Scheme to receive £500 and/or opt in to the Biodiversity Scheme to receive £300 and agree any actions. In addition, to receive an update on the condition of the Parish footpaths and agree any necessary actions.
10. Finance
 - a) To approve Accounts for Payment, Schedule attached
 - b) To consider amending the Parish Council Financial Regulations and Standing Orders to take into account changes made to the newly published national template and agree any actions.
 - c) To note income received for April 2024 – June 2024.
 - d) To note Budget/Expenditure Statement as at 30 June 2024
 - e) To note the Bank Reconciliation Statement for June 2024

11. To note Clerks report (information only).
12. Councillors to raise issues for discussion only (10 minutes total time).
13. To note date and time of next meeting.

Enclosures:

- 3 Minutes of 26 June 2024 meeting
- 10a Schedule of Accounts for Payment
- 10c Income received for April 2024- June 2024
- 10d Budget/Expenditure Statement year ended 30 June 2024
- 10e Bank Reconciliation Statement for June 2024

Schedule of Accounts for Payment – July 2024

1&1 - website charges	£ 6.00 Direct Debit
Nest Pension Scheme	£ 60.67 Direct Debit
Mrs S Jones – July salary (£840) and expenses	£ 905.03
HMRC – NI payment	£ 15.02
AMK Signs Ltd – changes to Red Lion sign	£ 78.00
Mr J Horrobin – play area maintenance	£ 30.00
TOTAL	<u>£ 1,094.72</u>

Income Received April 2024 – June 2024

03/04/24	Public Sector Deposit Fund interest	£ 57.79
01/05/24	1st part of Precept payment - WLBC	£11,426.00
24/05/24	1 st part of Concurrent Grant – WLBC	£ 465.00
02/05/24	Public Sector Deposit Fund interest	£ 55.74
04/06/24	Public Sector Deposit Fund interest	£ 57.54
30/06/24	Savings account interest	£ 0.15
TOTAL		<u>£12,062.22</u>

Newburgh Parish Council					
Budget/Expenditure Statement		2024/25			
Detail		Budget	June	Underspend/	
		£	Expenditure	(Overspend)	
			£	£	
Clerk's Salary		11410	2542	8868	
Clerks Pension		810	182	628	
Clerk Cover		3000	0	3000	
Clerk's Expenses		200	62	138	
General Admin		250	21	229	
Postage		50	0	50	
Members travel costs		20	0	20	
School Hire		360	75	285	
Training inc Quality Registration		400	35	365	
Audit		120	120	0	
Website Management		350	30	320	
Chair Allowance		200	0	200	
		17170	3067	14103	
Village Maint & Repair		200	0	200	
Appleton Fields		0	0	0	
Play Area Maintenance		300	0	300	
Insurance		600	605	-5	
Associations					
Local council Review		0	0	0	
LAPTAC Subscription		225	195	30	
Hon Sec Honorarium		17	13	4	
Society Local Council Clerks		200	0	200	
CPRE		40	0	40	
WL Heritage Association		5	0	5	
		487	208	279	
Activities					
Newsletter		250	0	250	
Maintenance of SPID		2400	462	1938	
Christmas Celebrations		800	0	800	
		3450	462	2988	
S137 Expenditure					
Best Kept Village Competition		30	25	5	
Civic Service/Chair Allowance		50	0	50	
Donations		200	0	200	
Maintenance of the Dell		75	0	75	
		355	25	255	
TOTAL		22562	4367	18195	
Concurrent Grant					
Village Cleaning & Maintenance		930	315	615	
		930	315	615	
Reserves					
Community Infrastructure Levy Grant		1522	0	1522	
General Reserve		9676	0	9676	
Footpath Reserve		645	0	645	

Bank Reconciliation Statement
Month ending 30 June 2024

£

Clubs & Societies Account	30/06/2024
Savings Account	30/06/2024
Public Sector Deposit Func	30/06/2024

124.60

13,000.00

22,787.65

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see below

22,787.65

22,787.65

0.00

Date:	03-Jul-24
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