

NEWBURGH PARISH COUNCIL
Sandra Jones, Clerk to the Council
10 Priory Close, Burscough, Ormskirk, Lancashire, L40 7UY
e-mail: clerk@newburghlancs.co.uk
website: www.newburghlancs.co.uk

22 February 2024

Dear Councillor

You are hereby summoned to attend the Parish Council Meeting which will be held at Newburgh School, Back Lane on Wednesday 28 February 2024 commencing at 7pm.

Yours sincerely



Sandra Jones
Clerk of the Council

Members of the public are welcome to attend.

AGENDA

1. To receive apologies for absence.
2. Councillors to declare an interest in subjects for discussion.
3. To approve minutes of the Parish Council Meeting held on 24 January 2024.
4. Issues raised by members of the public (Total time 15 minutes).
5. Planning:
 - a) Applications to be considered:
2024/0020/FUL - Use of building as a location for artisan retail stalls, retrospective change of use of land and laying of hardstanding to the east and south side of the barn and removal of hardstanding to the west of the building at Eden Tearoom and Galleries, Course Lane, Newburgh, Wigan, Lancashire.

2023/1174/FUL - Existing hardwood window frames to be replaced with upvc frames. These will be hinged to open fully, which will obviate the need for the small top opening windows at Brynkerry, Back Lane.
 - b) To consider the latest position regarding Round O Quarry planning application (LCC2022/0014) and agree any necessary actions.
6. To consider the following work plan items:
 - a) To consider the co-option of Linda Lea as a Parish Councillor and agree any actions.
 - b) To receive a verbal update regarding village roads, including the speed device, and agree any actions.
 - c) To receive a verbal update on flooding issues in the village including the recent visit of a former Borough Council flooding engineer to the village and agree any actions.
 - d) To receive a verbal update on the latest position regarding our entry for the 2024 Best Kept Village competition and agree any actions.
 - e) To consider the arrangements for this year's Christmas celebrations including the village carol event, the plaque for the Christmas tree and possible additional Christmas lighting in the village and agree any necessary actions.
7. To receive a verbal update on Appleton Fields and agree any actions.
8. To receive an update on the new Parish Council website and email addresses and agree any actions, including the approval of the privacy policy, accessibility statement and retention policy.
9. To consider the current information included in the new resident welcome packs and agree any necessary actions.
10. Finance
 - a) To approve Accounts for Payment for February 2024, Schedule attached.
 - b) To approve the appointment of Jackie Smith as the internal auditor for 2023/24 at a cost of £120 and agree any actions, including the approval of the proposed internal audit testing schedule.

11. To note the Clerks report (information only).
12. Councillors to raise issues for discussion only (10 minutes total time).
13. To note date and time of next meeting.

Enclosures:

3. Minutes of Parish Council meeting on 24 January 2024.
- 10a. Schedule of Accounts for Payment – February 2024.

Schedule of Accounts for Payment – February 2024

1&1 - website charges	£	11.99	*Direct Debit
Nest Pension Scheme	£	67.66	* Direct Debit
HMRC – NI payment	£	15.02	
Mrs S Jones – February salary, SLCC membership and expenses	£	1,040.27	
Newburgh School – hall hire January 2024	£	20.00	
Newburgh School – printing cost for Christmas carol event	£	1.77	
LALC - Training course for Cllr Halliwell	£	30.00	
Mr M Roughneen – Chair printing costs	£	48.08	
Local Authority Technology CIC – website, domain and email charges	£	300.00	
Brunel Engraving Company Ltd – Christmas tree plaque	£	269.42	
Newburgh Fair Association – donation agreed at PC meeting 24 Jan 2024	£	100.00	S137 expenditure
TOTAL	£	<u>1,904.21</u>	