

MINUTES of the Parish Council Meeting held on Wednesday 29 June 2022 at Newburgh School, Back Lane commencing at 7pm.

PRESENT: Cllrs Moore (chair), O'Keefe, Atty, Roughneen, Halliwell and Clerk Sandra Jones. Borough Cllr Pope also attended.

Prior to the start of the June Parish Council meeting, Vice Chair, Cllr Chris Moore paid tribute to Cllr Jacky Citarella who had passed away suddenly at the beginning of the month:

I would like to take a few minutes to record the Council's deep shock and sadness at the sudden death of our Chair Jacky Citarella, Jacky served the village as Councillor for 24 years, taking on the role of Chair or Vice Chair at various stages through this period. All of us and the village as a whole have much valued the dedication she applied to village affairs with her bottom line on decisions always being "how can this be best resolved for the benefit of Newburgh residents?"

Most of all we all benefited from her sensitivity, selflessness and kindness towards us as colleagues and friends whether on Council matters or issues of a personal nature. This is a Council which I believe has been remarkable for the good spirit and harmony in which we have conducted our business over a long period of time and we are forever grateful for the leading role Jacky played in creating that culture.

As you know I have sent a letter of condolence on behalf of us to Vic and her family. Thank you, Jacky. You will be sorely missed by all of us.

Cllr Moore also welcomed Paul Halliwell to his first Parish Council meeting since being co-opted in May.

055/22

ELECTION OF CHAIR FOR 2022/23 (SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE FORM TO TAKE PLACE AFTER THE MEETING IN LINE WITH STANDING ORDERS)

Cllr Moore was elected Chair for 2022/23 and it was resolved that the signing of the Declaration of Acceptance of Office form would take place after the meeting.

056/22

TO RECEIVE APOLOGIES

Apologies were received from Cllr Turner.

057/22

ELECTION OF VICE CHAIR 2022/23

Cllr Roughneen was elected as Vice Chair for 2022/23.

058/22

COUNCILLORS TO DECLARE AN INTEREST IN ISSUES FOR DISCUSSION

Cllr O'Keefe declared a pecuniary interest in the items relating to Eden Tea Rooms.

Cllrs Moore and Atty declared an interest in the Appleton Fields item as they will be Trustees for the new village association.

Cllr Roughneen declared an interest in the Finance item as he is included on the payments list.

059/22

TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 25 MAY 2022

It was resolved that the minutes of the Parish Council meeting held on 25 May 2022 should be approved and signed by the Chair.

060/22

ISSUES RAISED BY MEMBERS OF THE PUBLIC

The meeting was adjourned for public discussion.

Borough Cllr Pope paid tribute to Jacky Citarella, confirming that he had enjoyed working with her over the years, appreciating the fact that she had always put politics and all other rivalries aside to concentrate on achieving the best outcomes for Newburgh and its residents.

The meeting was reconvened.

061/22

PLANNING

a) Applications to be considered:

There were no applications to be considered at this meeting.

b) To receive an update on the status of applications relating to the Eden Tea Rooms and Galleries site and agree any actions:

It was confirmed that the application relating to the barn (2021/1248/FUL) had been refused.

c) LCC/2022/0014 - County Matter - Amendment of Condition 6 of planning permission 8/10/0241 to allow approval of amended restoration contours together with the submission of a restoration and aftercare scheme to comply with conditions 29 and 31 of planning permission 8/10/0241 at Round O Quarry, Cobbs Brow Lane, Newburgh

It was confirmed that a further extension had been requested in order for Councillors to fully investigate the additional information which had been brought to the Parish Council's attention. The request had been approved by Lancashire County Council and it was resolved that a comment would be considered at the next Parish Council meeting on 27 July.

062/22

TO REVIEW THE MEMBERSHIP OF WORKING GROUPS AND COMMITTEES AND AGREE ANY ACTIONS

It was agreed that the Working Groups/Committees should consist of the following members:

Finance Committee - Cllrs Moore, O'Keefe, Roughneen and Atty (quorum of three)

Planning Working Group – Cllrs Turner, O'Keefe, Roughneen (Moore and Atty as reserves)

Employment Working Group - Cllrs Moore, O'Keefe and Halliwell.

Flooding Working Group – Cllrs Moore, Roughneen and O'Keefe.

Footpath and Village Appearance Working Group - Cllrs Turner, Atty, Roughneen, O'Keefe

Play Area Committee - Cllrs Atty and Roughneen

It was further agreed that Appleton Fields issues would be managed via a monthly update at every Parish Council meeting.

063/22

WORKPLAN

a) To receive an update from the Road Investigation Working Group and agree any actions.

It was confirmed that a meeting had taken place at County Hall in Preston between members of the Parish Council, officers from the Highways department, Andrew Pratt (Deputy Police & Crime Commissioner) and Borough Cllr Pope. The meeting had gone well and notes from the meeting had been circulated to the Councillors prior to the meeting. It was hoped that this would be the start of ongoing dialogue to try to improve the condition and safety of the village roads. Highways officers had offered to visit the village to look at what improvements could be made to village pavements to make them safer for residents following HGV incidents of mounting pavements. The Deputy Police and Crime Commissioner has offered to visit the village to speak to the Parish Council and residents about road safety schemes. He had also put the Parish Council in touch with an expert regarding the speed device and it is hoped that progress will be made on downloading road data from the device in the near future.

It was resolved that a letter with a copy of the notes from the meeting would be sent to all attendees and the Deputy Police and Crime Commissioner would be invited to a future Parish Council meeting to publicise the road safety schemes. Once a date has been agreed, a newsletter will be circulated in the village providing the residents with an update on the meeting and publicising the date when the Deputy Police & Crime Commissioner would be visiting. The newsletter will also ask residents to keep their hedges properly maintained, especially those that border pavements and footpaths in the village.

b) To receive an update on the village clean and maintenance plan and agree any actions.

Councillors were informed that the bench on Ash Brow is currently broken and in need of repair. A sign has been put on the bench warning residents it is out of use. Cllr Roughneen confirmed that he was happy to do the repairs and would find out the cost of materials and inform the Clerk.

Concern was raised about the condition of the hedge on Back Lane which borders the footpath to the school. The inner sides bordering the footpath need trimming but it was deemed too big a job for volunteers to tackle. In addition, it was also confirmed that the benches and the Play Area equipment needed a clean.

It was resolved that arrangements would be made to get a quote for the school hedge and volunteers would be sought to clean the benches and play area equipment. It was also resolved to approve the cost of materials needed to repair the bench on Ash Brow, dependent on the cost being deemed acceptable in relation to the value of the bench. The Clerk will be informed of the cost prior to any works being carried out. Cllr Roughneen was thanked for all the work he had carried out in recent weeks on the village assets.

064/22

TO RECEIVE AN UPDATE ON APPLETON FIELDS, INCLUDING PROGRESS WITH SETTING UP THE NEW MANAGEMENT ASSOCIATION AND AGREE ANY ACTIONS.

Minutes of the last public meeting had been circulated to Councillors. The tree felling has been completed, however there is some excess timber work outstanding. It was confirmed that residents were keen on a wildflower section in the field and that options were being considered for the removal of any ragwort found. The application for the Charity Commission is progressing well and it is hoped that it will be submitted in the near future by Wellers Hedleys. However, a statement from the Parish Council confirming the overview of basic terms of the lease for the new association would need to be approved first.

Cllrs Moore and Atty left the meeting at this point.

The remaining Councillors were asked to review the draft statement to be sent to the solicitor confirming the basic terms of the lease for the new association to manage the site. The statement confirmed that the Parish Council would grant a lease of 25 years in return for a peppercorn rent on the condition that the site is managed for the recreational use and enjoyment of the residents of Newburgh and for the maintenance and enhancement of the property and its ecological value to the community.

Following discussion, it was resolved to approve the proposed statement which was duly signed by the Clerk. Cllrs Moore and Atty returned to the meeting at this point and Cllr Moore resumed as Chair.

065/22

TO CONSIDER THE AMENDED LANCASHIRE COUNTY COUNCIL CHARTER FOR PARISH AND TOWN COUNCILS AND AGREE ANY ACTIONS.

The updated Lancashire County Council Charter was noted and Councillors felt it was a useful reference document.

066/22

FINANCE

a) To agree Accounts for Payment for June 2022, schedule attached.

The Clerk informed the meeting that an amendment was required to the payments list relating to the pension payment listed as £51.90. The Clerk confirmed that the correct payment was £51.03. It was resolved to approve the amended Accounts for payment for June 2022, payments will be electronic wherever possible.

067/22

TO NOTE THE CLERK'S REPORT (INFORMATION ONLY)

The Clerk's report was noted.

068/22

DATE AND TIME OF NEXT MEETING

The next Parish Council meeting will be held on 27 July 2022 at 7pm.

The meeting ended at 8.20pm.

Schedule of Accounts for Payment – June 2022

Ref No	Payee	Amount
n/a	1&1 - website charges	£ 11.99 *Direct Debit
n/a	Nest Pension Scheme	£ 51.03 *Direct Debit
n/a	Information Commissioners Office – renewal fee	£ 35.00 *Direct Debit
300622	Mrs S Jones – June salary and expenses	£ 710.53
070722	Mrs M Turner – spring festival expenses (S137 expenditure)	£ 20.49
300622	Mr M Roughneen – travel expenses LCC meeting in Preston	£ 17.55
300622	Mr J Horrobin – play area maintenance	£ 24.00
	TOTAL	<u>£ 870.59</u>