

NEWBURGH PARISH COUNCIL
Sandra Jones, Clerk to the Council
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19 October 2023

Dear Councillor

You are hereby summoned to attend a Parish Council Meeting to be held at Newburgh School, Back Lane on Wednesday 25 October commencing at 7pm.

Yours sincerely



Sandra Jones
Clerk of the Council

AGENDA

1. To receive apologies for absence
2. Councillors to declare an interest in subjects for discussion
3. To approve minutes of the Parish Council Meeting held on 20 September 2023.
4. Issues raised by members of the public (total time 15 minutes)
5. Planning:
 - a) Applications to be considered:
2023/0814/FUL - Change of Use of garden to dog grooming business at 6 Clovelly Drive, Newburgh.

2023/0907/FUL - Variation of condition 2 of planning permission 2022/0335/FUL relating to approved plans at Croft Cottage, Tabby's Nook, Newburgh.
 - b) To receive a verbal update regarding the application relating to Round O Quarry and agree any actions.
 - c) To consider a response in relation to the planning exemption certificate submitted to CAMpRA Rally Group for up to five motorhomes to stay on site at Forest View Nurseries, Back Lane for one or two nights.
6. To consider the following work plan items:
 - a) To receive a verbal update regarding village road issues and agree any actions.
 - b) To receive a verbal update regarding village flooding issues and agree any actions.
 - c) To receive an update on play area issues and agree any necessary actions.
 - d) To consider arrangements for Remembrance Sunday on 12 November 2023 and agree any actions including the donation for the Royal British Legion wreath (£137 expenditure).
 - e) To consider arrangements for Christmas 2023, including a carol service and agree any necessary actions.
7. To receive a verbal update on Appleton Fields and agree any actions.
8. To consider a review of the Newburgh Parish Council Facebook account and agree any actions.
9. To consider the issue of a school crossing person in Newburgh and agree any actions.
10. To consider a response to the proposals for a Newburgh cycle route included in the Lancashire County Council Local Cycling and Walking Infrastructure Plan and agree any actions.
11. To consider a response to West Lancashire Borough Council consultation regarding projects to benefit from Community Infrastructure Levy monies for the next two years.
12. To consider a review of the Newburgh Parish Council website (including the Accessibility Statement) and agree any actions.
13. Finance
 - a) To approve Accounts for Payment for October 2023, Schedule attached.
 - b) To consider the submission of an application to the Lancashire County Council Parish Champion and agree any actions.
14. To note the clerks report (information only).
15. Councillors to raise issues for discussion only (10 minutes total time)
16. To note date and time of next meeting.

Attachments:

3. Minutes of Parish Council meeting on 20 September 2023

13a. Schedule of Accounts for Payment – October 2023

Schedule of Accounts for Payment – October 2023

1&1 - website charges	£ 11.99 *Direct Debit
NEST Pension Scheme	£ 57.03* Direct Debit
HMRC – NI payment	£ 7.84
Mrs S Jones – October salary and expenses	£ 844.05
Newburgh School – room hire to September 2023	£ 51.75
Yates Playgrounds – SPID fees July 2023 – September 2023	£ 561.60
CPRE – annual membership	<u>£ 36.00</u>
 TOTAL	 <u>£ 1,570.26</u>

Plus donation regarding Royal British Legion wreath (item 6d)