

NEWBURGH PARISH COUNCIL
Sandra Jones, Clerk to the Council
10 Priory Close, Burscough, Ormskirk, Lancashire, L40 7UY
e-mail: clerk@newburghlancs.co.uk
website: www.newburghlancs.co.uk

20 October 2022

Dear Councillor

You are hereby summoned to attend a Parish Council Meeting to be held at Newburgh School, Back Lane on Wednesday 26 October commencing at 7pm.

Yours sincerely



Sandra Jones
Clerk of the Council

AGENDA

1. To receive apologies for absence
2. Councillors to declare an interest in subjects for discussion
3. To approve minutes of the Parish Council Meeting held on 28 September 2022
4. Issues raised by members of the public (total time 15 minutes)
5. Planning:
 - a) Applications to be considered:
No applications to be considered at this meeting.
 - b) To receive an update on planning applications relating to the Eden Tea Room and Galleries site and agree any actions.
 - c) To consider a further response to LCC/2022/0014 - County Matter - Amendment of Condition 6 of planning permission 8/10/0241 to allow approval of amended restoration contours together with the submission of a restoration and aftercare scheme to comply with conditions 29 and 31 of planning permission 8/10/0241 at Round O Quarry, Cobbs Brow Lane, Newburgh.
6. To consider the following work plan items:
 - a) To receive a verbal update regarding village road issues and agree any actions.
 - b) To review the current state of areas in the village pending consideration of entering the Lancashire Best Kept Village competition in 2023 and agree any actions.
 - c) To receive an update on play area issues and agree any necessary actions.
 - d) To consider arrangements for Remembrance Sunday on 13 November 2022 and agree any actions including the donation for the wreath (£137 expenditure).
 - e) To receive a verbal update following the MARIO (Lancashire County Council maps and related information online) training session on 13 October and agree any actions.
7. To receive a verbal update on Appleton Fields, including progress with setting up the new management association and agree any actions.
8. To consider attendance at the Lancashire County Council Parish & Town Conference on Saturday 12 November at County Hall Preston.
9. To consider review of the Newburgh Parish Council website including the Accessibility Statement and agree any actions.
10. Finance
 - a) To approve Accounts for Payment for October 2022, Schedule attached.
 - b) To note Income received July 2022 – September 2022.
 - c) To note the Budget/Expenditure Statement as at 30 September 2022.
 - d) To note the Bank Reconciliation Statement as at 30 September 2022.
11. To note date and time of next meeting.

Attachments:

- 3. Minutes of Parish Council meeting on 22 September 2022
- 10a. Schedule of Accounts for Payment – October 2022
- 10b. Note Income received July 2022 – September 2022.
- 10c. Note the Budget/Expenditure Statement as at 30 September 2022.
- 10d. Note the Bank Reconciliation Statement as at 30 September 2022.

Schedule of Accounts for Payment – October 2022

1&1 - website charges	£	11.99	*Direct Debit
NEST Pension Scheme	£	70.00	* Direct Debit
HMRC – NI payment	£	28.01	
Mrs S Jones – October salary and expenses	£	920.16	
Mr J Horrobin – play area maintenance	£	24.00	
SLCC Annual Conference fee	£	150.00	
Yates Playgrounds – SPID fees July 2022 – September 2022	£	561.60	
CPRE – annual membership	£	36.00	
Paul Adams – mowing field	£	<u>384.00</u>	
TOTAL	£	<u>2,185.76</u>	

Plus donation regarding Royal British Legion wreath (item 6d)

Income Received July 2022 – September 2022

28/09/22	2 nd part Precept	£8,514.50
30/09/22	Bank Interest	<u>£ 9.89</u>
	Total	<u>£8,524.39</u>

Newburgh Parish Council						
Budget/Expenditure Statement		2022/23				
Detail	Budget		Sep		Underspend/	
	£		Expenditure		(Overspend)	
			£		£	
Clerk's Salary	8695		4292		4403	
Clerks Pension	635		275		360	
Clerk's Expenses	200		63		137	
General Admin	500		122		378	
Postage	100		0		100	
Members travel costs	20		18		2	
School Hire	150		65		85	
Training inc Quality Registration	330		35		295	
Audit	60		50		10	
Website Management	250		70		180	
Uncontested Election Costs	500		176		324	
	11440		5166		6274	
Village Maint & Repair	176		0		176	
Appleton Fields	1319		850		469	
Play Area Maintenance	300		0		300	
Insurance	540		525		15	
Associations						
Local council Review	21		0		21	
LAPTAC Subscription	226		204		22	
Hon Sec Honorarium	17		13		4	
Society Local Council Clerks	160		0		160	
CPRE	40		0		40	
WL Heritage Association	5		0		5	
	469		217		252	
Activities						
Newsletter	250		141		109	
Maintenance of SPID	1664		416		1248	
Christmas Celebrations	800		0		800	
	2714		557		2157	
S137 Expenditure						
Best Kept Village Competition	30		0		30	
Civic Service	50		0		50	
Donations	200		18		182	
Maintenance of the Dell	75		0		75	
	355		18		262	
TOTAL	17313		7333		9980	
Concurrent Grant						
Village Cleaning & Maintenance	905		530		376	
	905		530		376	
Reserves						
Community Infrastructure Levy Grant	1522		0		1522	
Appleton Fields	1181		0		1181	
General Reserve	7911		513		7398	
Footpath Reserve	895		0		895	

Bank Reconciliation Statement
Month ending 30 September 2022

[illegible]

Newburgh Parish Council					
Budget/Expenditure Statement		2021/22			
Detail		Budget	Sep		Underspend/
		£	Expenditure		(Overspend)
			£		£
Clerk's Salary		8240	4123		4117
Clerks Pension		605	337		268
Clerk's Expenses		200	81		119
General Admin		250	1010		-760
Postage		100	11		89
Members travel costs		20	0		20
School Hire		150	0		150
Training inc Quality Registration		200	100		100
Audit		60	50		10
Website Management		250	65		185
Uncontested Election Costs		0	0		0
		10075	5776		4299
Village Maint & Repair		627	0		627
Appleton Fields (formerly Bluebell Wood)		1500	2871		-1371
Play Area Maintenance		300	0		300
Insurance		530	517		13
Associations					
Local council Review		21	17		4
LAPTAC Subscription		226	217		9
Hon Sec Honorarium		17	13		4
Society Local Council Clerks		150	0		150
CPRE		40	0		40
WL Heritage Association		5	0		5
		459	247		212
Activities					
Newsletter		250	0		250
Maintenance of SPID		1664	416		1248
Christmas Celebrations		800	0		800
		2714	416		2298
S137 Expenditure					
Best Kept Village Competition		30	0		30
Civic Service		50	0		50
Donations		200	50		150
Maintenance of the Dell		75	0		75
		355	50		230
TOTAL		16560	9877		6683
Concurrent Grant					
Village Cleaning & Maintenance		905	548		357
		905	548		357
Reserves					
Community Infrastructure Levy Grant		1522	0		1522
Appleton Fields		5000	0		5000
General Reserve		6345	567		5778
Footpath Reserve		895	140		755

Bank Reconciliation Statement
Month ending 30 September 2021

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