NEWBURGH PARISH COUNCIL
Sandra Jones, Clerk to the Council
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16 November 2023

Dear Councillor
You are hereby summoned to attend the Parish Council Meeting which will be held at Newburgh School, Back Lane on Wednesday 22 November 2023 commencing at 7pm.

Yours sincerely

S Jones.

Sandra Jones
Clerk of the Council

AGENDA

1. To receive apologies for absence.
2. Councillors to declare an interest in subjects for discussion.
3. To approve minutes of the Parish Council Meeting held on 25 October 2023.
4. Issues raised by members of the public (15 minutes total time).
5. Planning:

a) Applications to be considered:

2023/0889/FUL – single storey rear extension at Walkdene, Ash Brow, Newburgh

b) To receive a verbal update regarding LCC/2022/0014 – Round O Quarry and agree any actions

c) To receive a verbal update regarding the planning exemption certificate relating to Forest View Nurseries and agree any actions.

6. To consider the following work plan items:

a) To receive a verbal update regarding village road issues and agree any actions.

b) To receive an update on flooding issues in the village and agree any necessary actions.

c) To receive an update on the village footpaths and on the current state of areas and agree any actions.

d) To discuss and arrange a date for the next meeting of the Work Plan Priming Group with a view to drafting a list of suggestions for the Parish work plan for 2024.

e) To agree proposed dates for Parish Council meetings in 2024 and agree any necessary actions.

f) To receive an update on the play area and agree any actions.

7.To consider the cost of a new Parish Council website, including a new gov.uk domain address and linked email addresses for Councillors and agree any actions.

8. To receive a verbal update on any developments relating to a school crossing person in Newburgh and agree any actions.

9. To note and approve latest report regarding the West Lancashire Borough Council Members Allowance Scheme

10. Finance

a) To approve Accounts for Payment for November 2024, including the national pay award in relation to the Clerks employment (Schedule attached).

b) To receive an update on the results of the mid-year Internal Check of the Parish Council accounts and agree any actions as appropriate.

11. To note the Clerks report (information only)

12. Councillors to raise issues for discussion only (10 minutes total time)

13. To note date and time of next meeting.

Enclosures:

3. Minutes of Parish Council meeting on 25 October 2023.
10a. Schedule of Accounts for Payment – November 2023.

Schedule of Accounts for Payment – November 2023

1&1 - website charges	£	11.99	*Direct Debit
Nest Pension Scheme	£	57.03	*Direct Debit
HMRC – NI payment	£	33.40	
Mrs S Jones – November salary and expenses	£	980.10	
Altham Parish Council – speed device rental fee October 2023	£	194.80	
TOTAL	£	1,277.32	