

NEWBURGH PARISH COUNCIL
Sandra Jones, Clerk to the Council
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19 January 2023

Dear Councillor

You are hereby summoned to attend the Parish Council Meeting which will be held at Newburgh School, Back Lane on Wednesday 25 January 2023 commencing at 7pm.

Yours sincerely



Sandra Jones
Clerk of the Council

Members of the public are welcome to attend.

AGENDA

1. To receive apologies for absence.
2. Councillors to declare an interest in subjects for discussion.
3. To approve minutes of the Parish Council Meeting held on 8 December 2022 and the Finance Committee meeting held on 18 January 2023.
4. Issues raised by members of the public (Total time 15 minutes).
5. Planning:
 - a) Applications to be considered:
2022/1310/FUL – Full planning permission for the removal of an existing portacabin and erection of construction education suite and associated landscaping at Apple Cast North West Eco Centre, Cobbs Brow Lane, Newburgh'
 - 2022/1117/FUL - Application for the construction of a single storey extension to the rear at Ellewood, 4 Chestnut Close, Newburgh,
- b) To review the current status of any planning applications in relation to Eden Tea Room and Galleries. Agree any actions required.
6. To consider the following work plan items:
 - a) To receive a verbal update regarding village roads and agree any actions.
 - b) To receive a verbal update on flooding issues in the village and agree any actions.
 - c) To receive a verbal update on the latest position regarding possible entry for the Best Kept Village competition and agree any actions.
 - d) To consider drafting a community engagement plan including the circulation of information received from Borough and County Councils and agree any actions.
 - e) To receive an update from the Work Plan Priming Group and agree any actions required regarding the Parish work plan for 2023.
7. To receive a verbal update on Appleton Fields and agree any actions.
8. To receive a verbal update on the Peter Lathom Charity and consider the local groups who may be eligible to receive a grant. Agree any necessary actions.
9. Finance
 - a) To approve Accounts for Payment for January 2023, Schedules attached.
 - b) To consider whether to submit a grant application to the West Lancashire Borough Council Capital Scheme 2023/2024 and agree any actions.
 - c) To consider recommendations from Finance Committee and set Precept and budget for 2023/24.
 - d) To note income received from October 2022 – December 2022.
 - e) To note Bank Reconciliation Statement for December 2022.
 - f) To note Budget/Expenditure Statement year to December 2022.

Enclosures:

3. Minutes of Parish Council meeting on 8 December 2022 and Finance Committee on 18 January 2023.
9a. Schedule of Accounts for Payment – January 2023.
9d. To note income received from October 2022 – December 2022.
9e; To note Bank Reconciliation Statement for December 2022.
9f. To note Budget/Expenditure Statement year to December 2022.

Schedule of Accounts for Payment – January 2023

1&1 - website charges	£	11.99	*Direct Debit
Nest Pension Scheme	£	66.59	* Direct Debit
HMRC – NI payment	£	4.90	
Mrs S Jones – January salary and expenses	£	776.43	
Mrs M Turner – carol service refreshment expenses	£	63.48	
Mr C Moore – work plan meeting expenses	£	9.00	
Mr P Halliwell – committee meeting expenses	£	12.00	
LALC – New Councillor course	£	35.00	
SLCC Enterprises Ltd – Practitioners Conference	£	120.00	
Yates Playground – replacement matting and other repairs at play area	£	830.40	
Yates Playgrounds – SPID costs Oct 22 – Dec 22 (inc)	£	<u>626.40</u>	
TOTAL	£	<u>2,556.19</u>	

Income Received – October 2022 – December 2022

4/11/22	WLBC Concurrent Grant part 2	£	452.50
31/12/22	Bank Interest	£	<u>9.89</u>
TOTAL		£	<u>462.39</u>

Newburgh Parish Council					
Budget/Expenditure Statement		2022/23			
Detail		Budget	Dec	Underspend/	
		£	Expenditure	(Overspend)	
			£	£	
Clerk's Salary		8695	6594	2101	
Clerks Pension		635	481	154	
Clerk's Expenses		200	105	95	
General Admin		500	129	371	
Postage		100	0	100	
Members travel costs		20	18	2	
School Hire		150	65	85	
Training inc Quality Registration		330	160	170	
Audit		60	50	10	
Website Management		250	100	150	
Uncontested Election Costs		500	176	324	
		11440	7878	3562	
Village Maint & Repair		176	0	176	
Appleton Fields		1319	1150	169	
Play Area Maintenance		300	0	300	
Insurance		540	525	15	
Associations					
Local council Review		21	0	21	
LAPTAC Subscription		226	204	22	
Hon Sec Honorarium		17	13	4	
Society Local Council Clerks		160	0	160	
CPRE		40	36	4	
WL Heritage Association		5	0	5	
		469	253	216	
Activities					
Newsletter		250	141	109	
Maintenance of SPID		1664	884	780	
Christmas Celebrations		800	97	704	
		2714	1121	1593	
S137 Expenditure					
Best Kept Village Competition		30	0	30	
Civic Service		50	0	50	
Donations		200	48	152	
Maintenance of the Dell		75	0	75	
		355	48	307	
TOTAL		17313	10976	6337	
Concurrent Grant					
Village Cleaning & Maintenance		905	905	0	
		905	905	0	
Reserves					
Community Infrastructure Levy Grant		1522	0	1522	
Appleton Fields		1181	0	1181	
General Reserve		7911	1078	6833	
Footpath Reserve		895	0	895	

Bank Reconciliation Statement
Month ending 31 December 2022

£

Club & Societies Account	31/12/2022
Savings Account	31/12/2022
Less unrepresented chqs	

6,648.45

13,093.44

19,741.89

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	see below
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19,741.89

Bfwd Balance	2022			15,111.39
Receipts	to	31/12/2022		18,247.12
				33,358.51
Payments	to	31/12/2022		13,616.62
Balance				

19,741.89

Unpresented Chqs

0.00

Prepared by: Sandra Jones
Clerk to the Council /RFO

Date:	06-Jan-22
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